

## Message Text

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ACTION EUR-12

INFO OCT-01 ISO-00 IO-13 /026 W  
-----071239Z 102801 /43

R 071229Z JAN 77  
FM USMISSION OECD PARIS  
TO SECSTATE WASH DC 4865

UNCLAS SECTION 01 OF 02 OECD PARIS 00543

PASS GELBARD, EUR/RPE

E.O. 11652: N/A

TAGS: AORG, APER, OECD

SUBJECT: VACANCY FOR THE POST OF HEAD OF THE FOREIGN  
TRADE STATISTICS SECTION (GRADE A4)' ECONOMIC STATISTICS  
AND NATIONAL ACCOUNTS DIVISION, ECONOMICS AND STATISTICS  
DEPARTMENT

1. THE OECD SECRETARIAT HAS ANNOUNCED A VACANCY FOR THE  
POST OF HEAD OF THE FOREIGN TRADE STATISTICS SECTION  
(GRADE A4), ECONOMIC STATISTICS AND NATIONAL ACCOUNTS  
DIVISION, ECONOMICS AND STATISTICS DEPARTMENT. INTERESTED  
CANDIDATES SHOULD HAVE THEIR APPLICATIONS AT THE OECD  
BEFORE JANUARY 19, 1977.

2. THE APPOINTMENT WILL BE FOR A FIXED TERM OF THREE  
YEARS.

3. DUTIES -

THE HOLDER OF THE POST WILL BE DIRECTLY RESPONSIBLE  
TO THE HEAD OF DIVISION FOR THOSE METHODOLOGICAL AND  
OPERATIONAL ACTIVITIES OF THE DIVISION WHICH RELATE TO  
FOREIGN TRADE STATISTICS. HE WILL BE REQUIRED, IN  
PARTICULAR:

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- (1) TO DETERMINE THE REQUIREMENTS WITHIN THE FRAME-  
WORK OF THE WORK PROGRAMME OF THE OECD FOR  
FOREIGN TRADE STATISTICS. THIS WILL INVOLVE  
REGULAR CONTACTS WITH MEMBERS OF THE SECRETARIAT  
AND, MORE PARTICULARLY, OF ESD, EXAMINATION OF  
THE REQUESTS MADE BY DELEGATIONS OF MEMBER  
COUNTRIES, AND SURVEYS AMONG READERS OF THE

DIVISION'S PUBLICATIONS.

- (2) TO PREPARE THE WORK PROGRAMME OF HIS SECTION, TAKING INTO ACCOUNT THESE REQUIREMENTS AND THE RESOURCES AT HIS DISPOSAL, INCLUDING PERSONNEL, DATA PROCESSING SYSTEMS' ETC.
- (3) TO ENSURE THE ESTABLISHMENT OF FILES JUDGED NECESSARY, AND TO ESTABLISH METHODS OF ANALYSIS WHICH WILL ALLOW THE BEST POSSIBLE USE OF THESE FILES IN ECONOMIC STUDIES.
- (4) TO ENSURE THE REGULAR COLLECTION OF NECESSARY DATA, IN AGREEMENT WITH THE SUPPLIERS OF THE STATISTICS AND, AS THE CASE MAY BE, IN LIAISON WITH OTHER INTERNATIONAL ORGANISATIONS.
- (5) TO ENSURE THAT STATISTICS COLLECTED ARE OF THE QUALITY DESIRED. TO CONTRIBUTE TO THEIR INTERNATIONAL COMPARABILITY BY DETERMINING DEFINITIONS AND CLASSIFICATIONS, AND TO INITIATE STUDIES, AS NECESSARY, ON SOURCES AND METHODS.
- (6) TO ESTABLISH CALCULATION PROCEDURES ENABLING THE APPROPRIATE FIGURES TO BE OBTAINED FROM NATIONAL SOURCES, SUCH AS FOREIGN TRADE STATISTICS AT CONSTANT PRICES.

(7) TO SET UP EXTRAPOLATION PROCEDURES ENABLING  
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RAPID AND UP-TO-DATE ESTIMATES OF THE PRINCIPAL AGGREGATES.

- (8) IN LIAISON WITH THE DATA PROCESSING DIVISION, TO ENSURE THAT THE DATA, IN AN APPROPRIATE FORM, IS MADE AVAILABLE TO MEMBERS OF THE SECRETARIAT, AS REQUIRED.
- (9) TO MANAGE THE PRODUCTION OF THE DIVISION'S FOREIGN TRADE PUBLICATIONS (ON PAPER, MAGNETIC TAPE AND MICROFICHES). TO PROPOSE AND INITIATE IMPROVEMENTS TO THESE PUBLICATIONS (PRESENTATION, RAPIDITY, ETC.) TO CARRY OUT PREPARATION EXPERIMENTALLY OF THE SERIES C OF FOREIGN TRADE

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INFO OCT-01 ISO-00 IO-13 /026 W  
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STATISTICS BY COMPUTER-CONTROLLER PHOTOCOMPOSITION.

- (10) TO UNDERTAKE, OR TO DELEGATE, ANY OTHER WORK ON STUDIES IN THE AREAS WHICH COME UNDER HIS RESPONSIBILITY.

4. PRINCIPAL QUALIFICATIONS REQUIRED -

- (1) UNIVERSITY DEGREE IN ECONOMICS OR STATISTICS.
- (2) DIVERSE EXPERIENCE IN DEALING WITH THE ESTABLISHMENT AND UTILISATION OF STATISTICS, IN PARTICULAR BY DATA PROCESSING METHODS. GOOD KNOWLEDGE OF FOREIGN TRADE STATISTICS.
- (3) ABILITY TO PLAN HIS OWN WORK AND THAT OF HIS STAFF, AND TO SUPERVISE THIS WORK.
- (4) ABILITY TO DEVELOP STATISTICAL ANALYSIS PROCEDURES AND TO WRITE PAPERS ON STATISTICAL METHODOLOGY.
- (5) VERY GOOD KNOWLEDGE OF BOTH OFFICIAL LANGUAGES OF THE ORGANISATION.

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